

Safety During Drop-off and Pick-up of Children at the St. Thomas Kids Daycare Preschool Inc. Facility

Parents shall enter and exit the center via the St. Thomas Kids entrance using the circular driveway. Please drive slowly, watching for the children being accompanied to and from the center or play areas by their parents or staff.

The ignition of all cars must be turned OFF and the keys removed from the ignition. NO CHILD MAY BE LEFT UNATTENDED IN A VEHICLE.

All children must be accompanied into the center by a parent or designated adult. While the children are walking to and from the center, they are the responsibility of the parent. Children will be released only to their parents unless written instructions are received in the morning, permitting a pick-up by another adult listed on the emergency contact form. In the event of an emergency, the director or group supervisor may be contacted by and will document necessary information. Center personnel will verify by a return call to parent's place of employment that information is accurate.

A proper photo driver's license is required of the specified person before the child is released from the center. If a parent is not familiar to the staff on duty, a photo id will be required for the purpose of identification.